

ATTENDEES: John Palmer, Rev. Hillary Van Spronsen Minister, Pastor Cindy Christie-Brooks Interim Minister, Jocelyn Gelinias, Richard Betts, Jim Adamson, Anne Morgan, Heather Campbell, Rhonda Blakney, Cathy Herr, Merle Ann May, Jan van Egteren, Shelley Spence, Barb Reid

REGRETS: Donna Betts M&P Co-chair

Due to the COVID-19 pandemic social distancing, the meeting was held via ZOOM with all attendees on video.

1. PRAYER / DEVOTIONAL - Jan van Egteren:
John Palmer called the meeting to order at 7:06pm.
Jan read a prayer about Caring. He encouraged us to contemplate those who need caring: the Ukraine, residential school graves, colour/gender//sexual orientation discrimination, among others. He ended with a prayer of Caring for our community, our world.
2. APPROVAL of AGENDA: The agenda as circulated was approved by **consensus** by a show of hands.
3. APPROVAL of MINUTES:
 - i. An email was sent out to Council members on March 16, 2022 with the Motion:
"That the minutes of the March 8, 2022 council meeting be approved as circulated with this e-mail." Results: **10 Affirmative / 0 Negative / 1 No Reply / Approved**
Motion 2022-04-01
 - ii. An email was sent out to Council members on March 16, 2022 with the Motion:
"That the accompanist contract be approved as circulated with this email."
Results: **10 Affirmative / 0 Negative / 1 Abstained / Approved**
Motion 2022-04-02
4. BUSINESS ARISING from the LAST MEETING: Covered in other agenda items.
5. CORRESPONDENCE:
 - i. Bryon Delarue has communicated regarding protocols for Council to consider with his advice to prioritize work that is to be done.
6. WORKING TOGETHER:
 - i. Holy Manners / Consensus Building: John had circulated, for pre-reading, the Holy Manners and the Decision Making by Consensus documents that Council follows.
 - ii. Council / Transition etc.:
 - a. Council Contact List Updated: the list now includes the new email addresses for Hillary, Cindy, John, Jan, Emma, Jennifer, Lisa, Brenda and M&P chair.
Please continue to use the previous email addresses for all ministers for now and the M&P Chairs.
 - b. Future Council meetings - in person / Zoom?: By **consensus**, next Council meeting will be held in person in the fellowship hall at Deer Pointe site with Zoom also available.
 - c. Team Building / Retreat Event: Margaret Miyagishima, who facilitated the March 26 meeting, is willing to facilitate an event. John will contact her for optional dates and will

send out a poll for Council members' availability. **May 14 seems to be the date that may work for most.**

- d. Voting vs. Corresponding Members at Council for Trustees: Trustees chose to have a rotating presence at Council. This does not provide continuity in presence and knowledge of issues discussed at Council nor inclusion in emails between Council meetings. By **consensus**, Hillary will take the issue back to the Trustees for their wishes in view of the concern and to suggest having a consistent representative on Council, possibly co-representatives.
- e. Historic Roll: Bryon Delarue has taken the lead to update the Historic Roll along with Lynn Thompson, Emma, Jennifer, Hillary and Cindy. Bryon wishes to delay a motion on accepting the Roll as there is work to be done on reconciling the Roll.

Moved by Jocelyn Gelinis, seconded by Shelley Spence to approve the Historic Roll maintenance Policy Document as circulated.

Discussion: People should not be removed from the Roll too quickly as it is a very pastoral care process and can increase and maintain connections. There is no monetary incentive to either keep people on or delete them from the Roll. The policy needs to include a "gentle" approach.

Jocelyn Gelinis and Shelley Spence removed the motion from the floor.

John will speak with Bryon and bring further discussion to next Council meeting. Council would like to recognize member changes. Will request Emma and Jennifer to provide member changes on a monthly update to Council.

- f. Nominating Committee: **Tabled** for future discussion.
 - iii. Vision, Mission, Faith Statement and Call to Action - John Palmer / Jocelyn Gelinis:
 - 1. Affirm United: Will ask Bryon Delarue to take the Faith Statement to Affirm United to determine if it shows inclusion. The marriage policy must be updated with a statement inclusive of Affirm United. Shelley, Merle Ann and Karen Decoux have offered or may be able to help Bryon with this work.
 - iv. Celebrating Our Histories: This could be celebrated in the fall with a Welcome Home event. **A-DPUC summer students** had started work on DPUC history. The Youth have expressed an interest in **helping with** the history of the churches. **Could they help?**
 - v. Communication / Branding Group - Shelley Spence: Our web designer, Spencer, has been developing the logo and colours. Jim Adamson is working on the new signage.
 - vi. Congregational Meeting: The Community of Faith needs to approve the Vision, Mission, Faith Statement and Call to Action. Fish Creek financials and budget need to be approved at a Congregational Meeting. Date will be May 29.
 - vii. Prioritize Transition List: on-going
7. PROPERTY / FACILITIES UPDATE - Jim Adamson: (see attached report & contract)
Jim expressed thanks for Geoff Weekes and Dave Driscoll serving on the Property Committee. Jim recommended to renew the landscaping contract with Assiniboine Lights & Landscaping company at a 5% increase for weekly service until July then bi-weekly until October, and with the option for additional clean-up expense.

Moved by Jim Adamson, seconded by Rhonda Blakney, to approve the landscaping contract as circulated. **All in Favour / Carried**

Motion 2022-04-03

8. Re-opening Committee - Anne Morgan: There will be no change in the guidelines until after Easter. For now, masking continues. At the next meeting, will discuss the possibility of offering coffee after worship.
9. MINISTERS' REPORTS - Rev. Hillary Van Spronsen / Pastor Cindy Christie-Brooks: (see 2 attached reports) The Lenten Bible Study attendance ranged from 5-7 at the in person morning session, and great attendance on zoom in the evening. Evening Vespers attendance ranged from 7-1. Will consider additional vespers, prayer & worship, prayer vigils in the spring and summer and / or some one-offs.
10. WORSHIP COMMITTEE UPDATE - Cathy Herr: (see attached)
11. STEWARDSHIP & FINANCE UPDATE - Jan van Egteren: (see attached report)
The S&F Committee will meet April 20 to discuss Terms of Reference.
Jan van Egteren, John Palmer, Esther Hudson and Bruce Dean are on the committee.
More members are needed.
 - i. Pre-Authorized Remittance (PAR) Changes: 13 families from DPUC have discontinued PAR. Jennifer is looking into PAR changes for SAUC. Some reasons for discontinuing were: stepping back from the programs that Kieran had offered, Friday evening youth programs not happening. The pandemic restriction and amalgamation re-organizing accounted for some of the changes and some programs are being resumed, some in different formats.
A large donation was received recently for the music program.
 - ii. Motion 1:

Moved by Jan van Egteren, seconded by Richard Betts, that Fish Creek United Church obtain from the Royal Bank of Canada a secured Master Card credit card having a maximum purchase balance amount of \$5000.00 and that Fish Creek United Church put in place a locked-in GIC of \$5000.00 to back the secured credit card.

Discussion: When statements come in there needs to be an independent review.

There being no further discussion, voting on the motion took place. **All in Favour / Carried**

Motion 2022-04-04

- iii. Motion 2:

Moved by Jan van Egteren, seconded by Shelley Spence, that the authorized user of the Fish Creek United Church credit card be Emma Goertzen. **All in Favour / Carried**

Motion 2022-04-05

- iv. Motion 3:

Moved by Jan van Egteren, seconded by Anne Morgan, that \$130,400.00 be placed in a one-year redeemable GIC with an interest rate of 2%.

Discussion: The Treasurer should be able to invest and redeem funds as he sees fit and not be required to bring motions regarding investments to Council before action can be taken.

Jan van Egteren and Anne Morgan rescinded the motion.

*Moved by Jim Adamson, seconded by Richard Betts, that Council empower the Treasurer to make investment decisions in redeemable GICs as he sees fit. **All in Favour / Carried***

Motion 2022-04-06

There are Fiera Investment accounts for both SAUC and RMMC that need to have signing officers changed to Fish Creek UC signing officers - pending.

12. TRUSTEES- Rev. Hillary Van Spronsen: No report.
Feedback from Eric Matheson of the United Church of Canada is that the Trustees must be updated with Canada Revenue Agency regarding our charitable status.
This apparently is done at the annual filing.
13. LST (Lay Supervision Team): No report.
The team continues to meet. Cindy will provide a review of the candidacy process at next Council meeting. SME = supervised ministry experience. SMP = supervised ministry practicum.
14. CHILDREN, YOUTH and YOUNG ADULT UPDATE - Heather Campbell: (report attached)
Met on April 6.
 - i. Motion 1:

*Moved by Heather Campbell, seconded by Jocelyn Gelinias, that the nursery be made the responsibility of the Children, Youth and Young Adult Committee and that the Children and Family minister job description include oversight of staff and volunteer training, duty of care procedures and general program and staff oversight. **All in Favour / Carried***

Motion 2022-04-07

- ii. Motion 2:

Moved by Heather Campbell, seconded by Jocelyn Gelinias, that Council support the Youth Minister in pursuing the plan for Friday night youth activities as presented in the Children, Youth and Young Adult Committee report to Council for this meeting.

Discussion: The location of the program will be at the Deer Pointe site with a transition plan and a budget being developed.

*There being no further discussion, voting on the motion took place. **All in Favour / Carried***

Motion 2022-04-08

- iii. Motion 3: Kids In Action attendance is increasing with 8-15 children lately. The program needs to be resourced as in the past.

Moved by Heather Campbell, seconded by Anne Morgan, that Fish Creek United Church hire a Children's Leader, to be in place for the start of programming in September 2022.

Discussion: In the past, the Kids In Action program was a 5-10 hour / week position; the nursery position was a 2 hour / week position; the Friday evening youth program was a 7-8 hour / week position.

There being no further discussion, voting on the motion took place.

9 in Favour / 0 Opposed / 2 Abstained / Carried

Motion 2022-04-09

A brief recess was taken from 8:58 pm to 9:06 pm

15. SOCIAL JUSTICE / AFFIRMING / OUTREACH UPDATE & FELLOWSHIP
CONGREGATIONAL LIFE UPDATES- John Palmer:

John, Cindy, Hillary and Lisa met on April 7. The focus is on planning for the fall: a Welcome Back event, Bible Study, supporting programs and groups. Will be working on well-defined terms of Reference. Bryon Delarue has provided references and Terms of Reference from other churches. Aim is to attract new people to the programs.

- i. Community Festival 2022 - Sunday June 26: will need ideas and volunteers.

16. CHINOOK WINDS REGION (CWR) UPDATE - Richard Betts / Shelley Spence / Rhonda Blakney / Merle Ann May:

- i. Funding for the Regional Annual Gathering May 5-8 in Red Deer: It will require 3 night's accommodation, gas mileage. All 4 ministers will attend as well as 3 CWR representatives. It is unknown if any youth or children will want to attend. The total cost for known attendees from Fish Creek UC will be approximately \$3500.00.

Moved by Heather Campbell, seconded by Cathy Herr, that Fish Creek United Church cover accommodation and mileage expenses for ministerial and Chinook Winds representatives to attend and any children or youth wishing to attend and looking for support will be addressed as needed.

10 in Favour / 0 Opposed / 1 Abstained / Carried

Motion 2022-04-10

17. SAUC REGIONAL MANAGEMENT MINISTRIES COMMITTEE (RMMC) UPDATE - Merle Ann May: (see attached report & contract)

- i. Motion to Approve Contract with Brenda McKellar: The contract with Brenda McKellar and RMMC for July 1, 2022 to June 30, 2025 with an increase in salary (first increase since 5 years ago) was approved by RMMC.

Moved by Merle Ann May, seconded by Anne Morgan, that the contract between Fish Creek United Church and Brenda McKellar consulting be approved as presented.

All in Favour / Carried

Motion 2022-04-11

18. M&P UPDATE - Ann Morgan:

The committee met on April 11 with guests, John Palmer and Rev. Steven Harper, Pastoral Relations Minister with CWR. Steven provided information on the process for updating job descriptions, placing on the UCC Hub, approval of the job description, appointment of the incumbents. The appropriate designation in the UCC for ministers in a team is "Minister in a Team Environment". Hillary will be responsible for team formation and development. There is a need for funds for a facilitator for team building and Steven had a recommendation for a facilitator.

Moved by Anne Morgan, seconded by Heather Campbell, that Council authorize up to \$1000.00 for a facilitator for team building.
All in Favour / Carried

Motion 2022-04-12

Job descriptions for the DLMs are being revised: changing SAUC to Fish Creek UC; supervisory roles will be added; they will be voted on through M&P and then brought via email to Council for approval.

A vacation tracking form will be adopted. A covid / illness policy will be accepted for staff. Some of Kieran's work has been picked up by Emma and Jennifer. Will look at job descriptions for recommendations.

Re: tabled motions from the March 26th Council workshop & follow-up email voting:

i. Motion 1:

Moved by Jocelyn Gelinias, seconded by Cathy Herr, to request Chinook Winds Region to extend the Designated Lay Minister positions for 2 years contingent on finalizing the job descriptions.
9 in Favour / 0 Opposed / 2 Abstained / Carried

Motion 2022-04-13

ii. Motion 2:

Moved by Anne Morgan, seconded by Cathy Herr, to accept the position descriptions of the two office administrator positions as circulated and amended.
9 in Favour / 0 Opposed / 2 Abstained / Carried

Motion 2022-04-14

iii. Motion 3:

Moved by Anne Morgan, seconded by Rhonda Blakney, that contingent on finalizing the two job descriptions for the minister positions, a request be sent to Chinook Winds Region to extend the appointment of Cindy Christie-Brooks as supply minister for 2 years until June 30, 2024.
7 in Favour / 1 Opposed / 3 Abstained / Carried

Motion 2022-04-15

iv. Motion 4:

Moved by Anne Morgan, seconded by Merle Ann May, that the full time ministry positions as circulated and amended be approved.

Discussion: Anne spoke to the question about why the change from a “Team Minister” to “Minister in a Team Environment”.

There being no further discussion, voting on the motion took place.

9 in Favour / 0 Opposed / 2 Abstained / Carried

Motion 2022-04-16

19. OTHER BUSINESS:

- i. The Deer Pointe site has been rented on June 18 to SNIFF Alberta, a dog training group. Concern was raised regarding worship service the following day where there may be attendees with allergies to dog dander. Jim will speak with Emma regarding additional cleaning and **limiting considerations to be taken into account for** such future bookings.

20. BEEFS and BOUQUETS: John thanked everyone on Council for their persistence and patience for such a long meeting that accomplished so much..

21. ADJOURNMENT:

The meeting was adjourned at 10:05 pm

22. UPCOMING MEETINGS:

- a. May 10 - Council Meeting - Devotion: Anne Morgan / Donna Betts
- b. Council Retreat
- c. Congregational Meeting