

ATTENDEES: John Palmer, Rev. Hillary Van Spronsen Co-ordinating Minister, Pastor Cindy Christie-Brooks Interim Minister, Jocelyn Gelinis, Richard Betts, Geoff Weekes, Jim Adamson, Heather Campbell, Rhonda Blakney, Cathy Herr, Merle Ann May, Jan van Egteren, Shelley Spence, Barb Reid

REGRETS: Donna Betts, Anne Morgan

Due to the COVID-19 pandemic social distancing restrictions, the meeting was held via ZOOM with all attendees on video.

1. PRAYER / DEVOTIONAL - Barb Reid:
John Palmer called the meeting to order at 7:05pm.
Barb offered a prayer of Peace.
2. APPROVAL of AGENDA: The agenda as circulated was approved by **consensus** by a show of hands.
3. APPROVAL of MINUTES: An email was sent out to Council members on March 2, 2022 with the Motion: "That the minutes of the February 8, 2022 council meeting be approved as circulated with this e-mail."

Results: **10 Affirmative / 0 Negative / 4 No Reply / Approved**

Motion 2022-03-01

4. BUSINESS ARISING from the LAST MEETING: Covered in other agenda items.
5. CORRESPONDENCE:
 - i. Esther Hudson has submitted her resignation as Chair of the Outreach / Social Justice / Affirming Committee.
 - ii. Shirley Lisson has submitted her resignation from the Ministry & Personnel (M&P) Committee.
 - iii. Bryon Delarue submitted a request for the M&P Committee to use stronger wording around avoiding conflict interest for M&P members who also sit on Council. **Tabled.**
 - iv. Bryon Delarue also proposed that council establish a nominating committee as recommended in the UCC manual. Bryon provided a draft terms of reference for a nominating committee. **Tabled.**
6. WORKING TOGETHER:
 - i. Holy Manners / Consensus Building: John read the Holy Manners document that Council follows.
 - ii. Council / Transition etc.:
 1. Distribution of Council meeting material: Plan to use Drop Box for dissemination of materials for next Council meeting. In using the free version, it offers limited capacity. There is a possibility in the future to use a platform in Microsoft 365 as part of the new website.
 2. Council Contact List: It is a confidential list for use of Council members. Please review for accuracy and send any missing information to the Secretary.
 3. Feedback on email voting process: It worked well for approval of the minutes. Please

- reply if possible with Affirmative / Negative / Abstained. Otherwise 'No Reply' will be counted.
4. Future Council meetings - in-person / zoom?: Since the current Re-Opening guide still requires masks in our buildings, decision will be made closer to the April meeting as requirements may have further evolved.
 5. Team Building / Retreat Event: deferred.
- iii. Vision, Mission, Faith Statement and Call to Action - John Palmer / Jocelyn Gelinis:
1. Steps to Community of Faith Approval: These need to be officially adopted by the Congregation. They received much thought and input by the congregation during the amalgamation process.
 2. Affirm United - Recognition of Fish Creek UC: Affirming may need to be a separate statement. St. Andrew's and Deer Park had used their Faith Statements. Bryon Delarue has discussed this with Affirm United and could advise what is needed.
- iv. Celebrating Our Histories: **Tabled.**
- v. Communication / Branding Group - Shelley Spence: with input by Richard Betts Jennifer is proceeding with changing communications to be from Fish Creek UC. Both websites are tagged with a notice of the new website to come. Spencer, the website developer, sent in a proposal and quote higher than expected. The quote is \$6,000.00 due to the number of pages in our existing websites. Some optimization and consolidation can occur but will require more work. Spencer is familiar with church website needs and linkages. He created the Chinook Winds Region website.

Moved by Richard Betts, seconded by Jim Adamson, to approve the expenditure of \$6,000.00 plus tax with GST in order to proceed with development of the new Fish Creek United Church website.

Discussion: The question arose whether there is a possibility that the cost may rise further. Richard replied that it is doubtful since the quote is a fixed price. The price also includes development of a logo in consultation with Shelley, Emma and Jennifer.

There being no further discussion, voting on the motion took place. All in favour / Carried

Motion 2022-03-02

Shelley will discuss a deposit with Spencer and will communicate the details to Council.

7. PROPERTY / FACILITIES UPDATE - Jim Adamson:
Jim had provided to Council the details of 3 quotes for the new signage.

Moved by Jim Adamson, seconded by Shelley Spence, that Fish Creek UC authorize the expenditure of up \$3600 to replace existing signage on our Building at 77 Deerpoint RD SE.

Discussion: Council preferred that the work be given to one supplier as opposed to splitting out the work.

There being no further discussion, voting on the motion took place. All in favour / Carried

Motion 2022-03-03

8. Re-opening Committee: (see attached)
Communication of the revised guidelines was sent to the congregation. There was little

difference in attendance at the next Sunday worship - approximately 30.
This could be due to comfort level of people with the pandemic along with such good availability of the service on-line. Consideration to a Welcome Back event will be entertained but the sense is that it is too soon.

The narthex area needs to be re-claimed for services as it has been well used for the Thursday Food Program during the absence of much in-person presence at services. It was suggested that the 2 excess pews in the narthex be donated as there is limited interest in buyers for these items. Jan van Egteren has a neighbour who does woodwork with such items and who expressed an interest in the pews in exchange for donating to Fish Creek UC something made from one of the pews as a celebration of our two congregations coming together.

By **consensus** with a show of hands it was approved that Jan should contact his neighbour.

Jim noted that he is in the process of investigating commercial vendors about security cameras for the Deer Pointe site.

9. MINISTERS' REPORTS - Rev. Hillary Van Spronsen / Pastor Cindy Christie-Brooks:
(see 2 attached reports)
10. WORSHIP COMMITTEE UPDATE - Cathy Herr:
(see attached)
11. STEWARDSHIP & FINANCE UPDATE - Jan van Egteren:
(see 2 attached reports)
Canada Revenue Agency (CRA) has now recognized the name change to Fish Creek United Church.
Next step is to meet with the RBC to change the name with the bank and set up signing authorities.

Moved by Jan van Egteren, seconded by Richard Betts, that the the following positions have signing authority for the bank accounts held at the Royal Bank of Canada under the name of Fish Creek United Church:

- 1) *Treasurer*
- 2) *Chair of Council*
- 3) *Council Past Chair*
- 4) *Chair of Regional Ministries*
- 5) *Trustees designate*
- 6) *Chair of the Facilities Group*

For information purposes, the individuals currently in those positions are as follows:

- 1) Treasurer - Jan van Egteren
- 2) Chair of Council - John Palmer
- 3) Council Past Chair - Jocelyn Gelinis
- 4) Chair of Regional Ministries - Merle Ann May
- 5) Trustees designate - Richard Betts
- 6) Chair of Facilities Group - Jim Adamson

Discussion: Two signatures are needed on cheques. The question was raised whether there a need for more than 6 signers for times when too many of the 6 are away. The plan is to have the 6 and to monitor. Jan is looking into setting up a 2-person authorization for on-line banking which would limit the need for cheques.

*There being no further discussion, voting on the motion took place. **All in favour / Carried***

Addendum: After reviewing the bank needs, Jan van Egteren modified the motion.
Richard Betts agreed to the friendly amendment.

Moved by Jan van Egteren, seconded by Richard Betts, that two people be required to authorize online payments and sign cheques and that the the following positions have signing authority for the bank accounts held at the Royal Bank of Canada under the name of Fish Creek United Church:

- 1) *Treasurer*
- 2) *Chair of Council*
- 3) *Council Past Chair*
- 4) *Chair of Regional Ministries*
- 5) *Trustees designate*
- 6) *Chair of the Facilities Group*

The individuals currently in those positions, and therefore being given signing and online payment authorizations, are as follows:

- 1) Treasurer - Jan van Egteren
- 2) Chair of Council - John Palmer
- 3) Council Past Chair - Jocelyn Gelinis
- 4) Chair of Regional Ministries - Merle Ann May
- 5) Trustees designate - Richard Betts
- 6) Chair of Facilities Group - Jim Adamson

*There being no further discussion, approval of the modified motion took place via email.
Carried*

Motion 2022-03-04

12. TRUSTEES- Rev. Hillary Van Spronsen:
(see attached report from Geoff Weekes)
All Trustees will have a set term.
The Deer Pointe property is held in trust for the congregation.
The trustees recommend a plan be developed for long term maintenance and improvements for the church property with the possibility of having a Reserve Fund.
Jan will investigate the costs of a Reserve Fund Study. A Reserve Fund must be included in the budget. Suggestion was raised to use some of the Cell Tower Fund for maintenance items.

Note: The letter from CRA was addressed to Tom Melvin. CRA needs to be notified of the change.

13. LST (Lay Supervision Team): No report.
14. CHILDREN, YOUTH and YOUNG ADULT UPDATE - Heather Campbell:
Children and Youth are doing better now with in-person sessions such as Jam & Kram, a Young Adults pub night.
Naked Faith continues on-line for now - with an open invitation for all.
Simon Middleton has filled in during Leanne's maternity leave.

Kids In Action has increasing attendance on Sunday.

Lisa Penzo is working on the summer camps.

Friday Youth Drop-In at Deer Pointe has not resumed but youth are encouraged to join the Friday sessions at Southport Centre with bus tickets and rides. Its Duty of Care and purpose are being reviewed for re-establishing it.

15. SOCIAL JUSTICE / AFFIRMING / OUTREACH UPDATE - John Palmer / Pastor Cindy Christie-Brooks:
John and Cindy have met. Lisa Penzo is interested in being involved.
A new affirming statement needs to be drafted for Fish Creek United Church and it will be a great opportunity to refresh and re-commit.
16. FELLOWSHIP / CONGREGATIONAL LIFE - John Palmer:
Hillary, Cindy, Lisa and John met on Feb 10.
Topics discussed were: pastoral care, reaching out, faith development, community of faith groups & events that need support.
17. CHINOOK WINDS REGION (CWR) UPDATE - Richard Betts / Shelley Spence / Rhonda Blakney / Merle Ann May:
A CWR Town Hall meeting is upcoming.
Chinook Winds Regional Gathering to be May 5 to 8, 2022.
18. SAUC REGIONAL MINISTRIES UPDATE - Merle Ann May:
(see attached report)
Camp Caravan is a Regional Ministry that requests grants as part of the Canada Summer Student program. Job descriptions are done and posted.
(Summer Play is a Fish Creek UC program)
Faith & Families is also a Regional program.
- Naked Faith is on March 18.
PIE Day (Public Intentional Explicit) is on March 14. March 13 will be the focus Sunday.
19. M&P UPDATE:
 - i. Contract for the Accompanists:
A motion to approve the proposed contract for the two accompanists was deferred as it needs to include a statement about reporting to the Music Director. Once the wording of the contract is finalized a motion requesting approval of the contract will be sent to council via e-mail.
 - ii. Ministry Staff Team discussion:
 1. Council expectations & guidelines for Ministry & Staff Teams
 - a. Understanding/Definition of Ministry Team & Team Minister
 2. Process for finalizing Job Descriptions and extending appointments
 3. Supporting Building of a strong Ministry and Staff Teams
 4. Building Fish Creek United's Church Hub profile

Hillary and Cindy were asked to leave the meeting prior to discussion of the above topics.

Moved by Jan van Egteren, seconded by Shelley Spence, to move the discussion in camera.

All in favour / Carried

Motion 2022-03-05

20. OTHER BUSINESS: none.

21. BEEFS and BOUQUETS: none.

22. ADJOURNMENT:

The meeting was adjourned at 9:21pm

25. UPCOMING MEETINGS:

- a. April 12 - Council Meeting - Devotion: Jan van Egteren
- b. Council Retreat?
- c. Congregational Meeting - year end reports - budget - etc.