

APPENDIX XXX

The spreadsheet that follows is a work in progress and should **not** be considered “complete” in every instance.

Rather it is a sketch of the programs and ministries of the two Communities of Faith and is intended as a starting point for the work that will need to continue should the amalgamation be approved.

In explanation, the Faith Community designation is:

DP – shown alone designates a current Deer Park program

SA – shown alone designated a current St Andrew’s program

BT – designated a program that is currently a shared program

SA and DP – shown together designates a program that is currently run separately but have definite similarities and likely could become a shared program

In an attempt to show programs that are somewhat similar but have some differences, they have been shown “one after the other” in the spreadsheet.

Ministry	Ministry Purpose	Faith Comm	Who Runs the Program	What's Required to Run the Program		Program	What Does the Program Offer		Who Does the Program	When	Cost
				Preparation	What's needed for the Program		Details of the activity	What is purpose of the program			
Worship	Nurturing Faith	JT	2 Ministers Music Leadership Music Accompanist(2 share) Spirit Singers Choir Sound/Computer Technicians Volunteers (16/week) - Readers, Greeters, Welcome Table, Sound, Mouse, Coffee Preparation and Cleanup	Worship Planning Teams to coordinate worship plans and select music well in advance of the service Bulletin Handouts Printed Service Handout Heads Up Worship Screens Choir music	Sanctuary space with appropriate setup Piano Sound equipment and technician(s) Computer equipment and technician Possibly person to record	Weekly Sunday Morning Worship	Provide safe space for those in attendance, and others, to worship the Holy in a meaningful way	Build a community for those seeking faith and spirituality in their lives	Anyone who receives an output from the process All those in attendance weekly All those who may view "recorded" or "live youtube" services at any time or on any day	Sunday	Staff time - 2 ministers and accompanist Office time to prepare handouts and screens weekly Cost of music for choir
Worship	Nurturing Faith	JT	Technician (s) to record service for broadcast on Youtube	Ensure needed equipment is available Have suitable images to use during the service when necessary	Special equipment is needed to produce quality sound and images for broadcast	Weekly Sunday Morning Worship (Youtube Live)	To provide a way for those unable to attend in-person Sunday services to join the community and worship the Holy in a meaningful way	Build a community for those seeking faith and spirituality in their lives	All those who may view "recorded" or "live youtube" services at any time or on any day	Sunday	Possible cost of technicians
Worship	Nurturing Faith	JT	Music Leader(s) Music Accompanist(2 share) Volunteers	Selection of music by leaders in worship planning meetings Attendance at choir rehearsals	Hymnals Sheet music	Spirit Singers	Prepare music selection for weekly worship and other services as required	Builds community within this group while providing wonderful music for those attending worship services	All those in attendance at worship services weekly and at other special services All those who may view "recorded" or "live youtube" services at any time or on any day	Thursday evenings weekly Sept-June Sunday mornings weekly Sept-June	Staff Time for Music Leader(s) Music Costs

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Worship	Nurturing Faith	JT	2 Ministers Volunteers - 2 Preparation and 8 Servers in addition to weekly volunteers	Coordinator to arrange volunteers to prepare and cleanup Purchase necessary supplies Prepare 4 sets of juice, cubed bread, gluten free wafers for servers	Communion ready to be served Communion table Volunteer assigned for cleanup	Communion at Sunday Worship	In remembrance of Christ who died and rose again	To remind each of us to follow and live in the way that Jesus taught us	All those in attendance at the first Sunday service of each month and at other special services	Sunday	Minimal cost of supplies
Worship	Nurturing Faith	SA/DP	2 Ministers share this during Sunday service monthly Currently Baptism is into one of the Communities of Faith Representative of the requested community of faith	Meeting with family Gathering Baptismal items	Baptism candle and scroll Baptism blanket	Baptism	Welcomes a person of any age into the Christian community	Offers a safe place and community for a person to grow in faith	Those seeking to become part of a Christian community Those seeking a place for their children to be part of a Christian community and grow within that community	Sunday or at special times when requested	Staff time to meet with person or families Minimal cost of supplies
Worship	Supporting Members	DP SA	Minister of individual 's community of faith Music Accompanist if requested Volunteers as needed (for funeral receptions or other)	Space to conduct the service May require a space for a reception following the service	Varies	Weddings and Funerals	Wedding - the union of two persons in Holy Matrimony Funerals - a celebration of life		Members requesting the service and their families and others	As arranged	Special charges for ministers' service
Worship	Worship	SA/DP/JT	Minister(s) Musicians Volunteers (2-16)	Dependent on the theme of the service	Dependent on the theme of the service	Special Worship Services at Christmas and Easter	Opportunity for all persons to celebrate and honor the Holy	Sense of belonging to a community of like mind	All persons who wish to participate	Sunday	Staff time to prepare and conduct the service
Worship	Worship	SA	St Andrew's Coordinating Minister	Reminder sent to Canyon Meadows		Canyon Meadow Retirement Home Worship	Monthly opportunity for residents to worship the Holy	Faith and spiritual connection	Persons who may be unable to attend and worship elsewhere (average 10)	2nd Wednesday morning - Monthly	Staff time
Pastoral Care	Supporting Members	DP SA	Deer Park Minister, Social Worker St Andrew's Minister, Children and Families DLM, Youth and Young Adult DLM	Staff with the knowledge and appropriate skill set	Staff time to make calls and/or in-person visits when and as appropriate including hospital visitation	Pastoral Care Team(s)	Supporting members, children and their families, youth and young adults Referring them to other sources when needed		All people and all ages during times of need	Always	Staff time
Pastoral Care	Supporting Members	DP SA	Volunteer from Deer Park Volunteer from St Andrew's	Suitable cards Input from Pastoral Care Team requesting cards be sent	Cards are sent for varied reasons established by each congregation.	Card Ministry	Shows care for the celebrations or the concerns of members of the congregation	Recognition by recipient that the Community of Faith is a caring community	All people and all ages during certain times of their lives	Always	Purchase or printing of cards Postage (SA - \$150/yr)

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Pastoral Care	Supporting Members	DP SA	Deer Park staff and volunteer knitters St Andrew's Connections Ministry led by Lisa Penzo and volunteer knitters (4-8)	Availability of prayer shawls or squares Requests from Pastoral Care Team for shawls to be given out	Arrange delivery or presentation of the shawls or squares to the intended recipient	Prayer Shawls and/or Prayer Squares	To celebrate and support people in their life journeys They wrap, enfold, comfort and hug as a universal symbol of an inclusive, unconditionally loving God.	Recognition by recipient that the Community of Faith is a caring community	All people and all ages during certain times of their lives when prayers are needed	Always	Staff time Occasional purchase of wool
Pastoral Care	Supporting Members	DP SA	Volunteers from Deer Park (4-5) St Andrew's Connections Ministry led by Lisa Penzo (DLM) and volunteers	Request for prayers from members on behalf of themselves and/or others Requests from the Pastoral Team for members and others	Prayers are "said" by members of the Prayer groups on behalf of members and others as requested	Prayer Circle Prayer Chain	Intentional prayers are voiced on behalf of others	Individuals know that others are praying for them	All people and all ages during specific times of their lives when prayers are needed	Always	Staff time
Pastoral Care	Supporting Members	SA	Volunteers from St Andrew's and the community	Massage tables Trained practioners (minimum 2)	Space at Deer Park UC twice a month Space at Lakeview UC once a month	Healing Touch	Holistic practice that promotes physical, emotional, mental and spiritual health and healing	Attendees (2-6) feel an increased sense of well-being through this practice	All people in the public community or faith communities who seek healing through the practise of Healing Touch or Healing Pathways	Three times a month	Space rental at Lakeview UC Cost of supplies subsidized by donations
Worship	Children and Families	JT	St Andrew's Children & Family Minister (DLM) Deer Park Children's Ministry Lead Volunteers (2-4 each week)	Children & Family Minister to research and develop the annual plan and curriculum Weekly Program / curriculum Purchase and preparation of Supplies & Materials Program communication to parents Ensure volunteers are available	Adequate space to run the program Prepared Supplies & Material Storage for program materials	Kids in Action Sunday Morning Children's Program	Faith and spiritual development for children and families Long-term relationship building	News letter updates Learning material and crafts	Children 3 year old to Grade 6 (varies from 0-20, average 12 per week) and their families	Sundays Weekly Sept - May/June	Staff time Cost of supplies

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Worship	Children and Families	JT	St Andrew's Children & Family Minister (DLM) Deer Park Children Ministry Lead Volunteers - in addition to regular programming volunteers (older children and youth have also assisted)	Children & Family Minister to research and select or develop an appropriate pageant Additional space for rehearsals on Sunday ams - Nov/Dec Children's signup to participate Parents support for at home practise	Adequate additional space to run the program Performance time as arranged at Sunday service and Christmas eve Storage for program materials Assistance with stage setup and takedown at performances	Kids in Action Christmas Pageant	Opportunity for children to participate in a pageant as part of Faith and spiritual development for children and families Long-term relationship building	News letter updates Learning material	Children 3 year old to Grade 6 and their families. Participants varies from 4 to 16 children Community of Faith shares in joy of the children and they feel supported	Sundays Weekly in November and December Performance 1 Sunday service and Christmas Eve	Staff time Cost of pageant, possible costumes, and supplies
Worship	Children and Families	JT	Volunteers - 2-3	Space for rehearsal in sanctuary Parents assistance with supervision		All Join In Children's Choir	Opportunity for children to participate in a choir as part of Faith and Spiritual development Relationship building & fun	Performance at Sunday worship service once a month	Children 3 year old to Grade 6. Participants vary from 3-10 Community of Faith shares in the joy of the children and they feel supported	Sunday after worship as planned	
Community and Pastoral Care	Children and Families	SA	Coordinating Minister Children & Family DLM	Space at St Andrew's Centre in Great Room to set up play space	Children's toys - safe & clean Snacks for children	Care, Create, Connect	Community building with young families Pastoral care	News letter updates and photos to share with the Community Requires photo permissions	Parents and/or caregivers of children from infants to preschool age Participants vary from 11-25	Week day mornings (usually Mon or Tues)	Staff time Minimal cost of snacks
Community and Pastoral Care	Children and Families	DP	Family Event Coordinator	Space at Deer Park	Planned activities	Family Events	Community building with young families Pastoral care	News letter updates and photos to share with the Community Requires photo permissions	Families with young children Children likely toddler to grade 6	Generally on a Saturday or Sunday afternoon	Staff time Cost of supplies
Pastoral Care	Children and Families	SA DP	SA - Children & Family DLM DP - Minister or Children's Ministry Lead when appropriate	Requests for or sometimes visible needs for Pastoral Care for families with children	Qualified providers	Children & Family Pastoral Care	Pastoral care	Care for those needing support	Families with children	As needed	Staff time
Community	Outreach	DP	Staff, including students hired through Canada Summer Jobs, and the Parish Social Worker	Plan and prepare materials for activities	Supplies for various crafts and activities	Summer Play Program	Free daycamp for children unable to afford access to summer camps	Connection with the Deer Park community	Children ages 5-12	4 days/week for 4 weeks of summer	Staff costs not covered by grants
Worship	Youth and Young Adults	JT	SA - Youth and YA DLM DP - Youth leader(s) Volunteers needed rarely	Awareness of needs of Y&YA dependent on current events of interest or concern	"Check in" of youth in attendance generally dictates the discussion	Sunday Youth and young Adult	To engage youth in conversations in faith and topics of interest and concern to youth in today's world	Nurture faith and promote relationships among the youth and young adults	Youth in Grade 6 and up Participants vary 3-12	Sunday mornings in September to May	Staff time Snacks and drinks

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Community and Pastoral Care	Youth and Young Adults	SA	SA - Youth DLM	Space must be reserved at St Andrew's Centre Supplies for planned activities	Snack and drinks for youth	Friday Evening Youth Group	Intentional community building	A community where youth know they are safe to share their concerns and joys in a safe church environment	Youth in Grade 6 and up Participants vary from 8-32 and come from both communities of faith	Friday evenings at St Andrew's Centre except Naked Faith evenings	Staff time Snacks and drinks
Community	Youth and Young Adults	JT	SA - Youth DLM DP - Youth leader IF DP youth attend	Ensure sufficient staff to meet duty of care ratios Arrange transportation when required Acquire permission slips from parent if required Collect fees from youth if required for the activity	Ensure all Duty of Care requirements have been met prior to departure	Various Youth Activities	Intentional community building Attendance at Regional Youth events Volunteer Opportunities	Stronger sense of belonging to the larger church and seeing their peers in the church Sense of contributing to others in the community	Youth in Grade 6 and up Participants vary from 8-32 and come from both communities of faith	Varies	DLM time plus added time for other staff as required Snacks and drinks Subsidies required occasionally
Community	Youth and Young Adults	DP	DP - 2 Deer Park Youth Leaders	Space needs to be reserved at Deer Park	Snacks and any supplies for activities	Youth Friday Night Drop In	Intentional Community Building with Youth	Place where youth know they are safe to share their celebrations and their concerns	Primarily youth from the su	Friday evenings	Occasional costs for snacks, equipment
Social Justice	Affirming	JT	Volunteers (DP and St A) 1 staff (Deer Park)	Occasional committee meetings to plan various events throughout the year	Varies depending on the event being planned	Affirming Committee	Ensuring that ALL people are invited and welcomed by and into our community of faith	Continued learnings to understand what it means to be an Affirming Church and act as an Affirming Church	All members of the Community of Faith All members of the LGBTQ2S+ Community who wish to worship the Holy as part of this community of faith	Ongoing	Minimal cost to participate in specific events such as the Pride Parade etc
Social Justice	Food Security	DP	Deer Park staff Volunteers twice a month	Food donations Grant donations Monetary donations	Storage space for food Staff time to manage urgent requests	Spinz Around	To assist people in need	Sufficient food for all if possible	People without sufficient food to feed themselves and their families	On request when necessary Twice per month	Staff time
Social Justice	Food Security	DP	Deer Park staff Volunteers (up to 20+ needed each week)	Food donations Grant donations Monetary donations	Volunteers to shop, organize available food, pack each hamper, and drivers to deliver the hampers Space to store food donations Space in hall to sort and pack	Emergency Fund Security Program	To assist people in need of	Currently, 30-40 households are being provided hampers weekly	People without sufficient food to feed themselves and their families	Weekly	Staff time Occasional Food Purchase

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Social Justice	Food Security	DP	Deer Park staff	Office staff time to handle orders, payments and distribution	Space to store orders when they are delivered	Good Food Box	Depot for Community Kitchens who purchase bulk food Allows people to purchase food at lower pricing	20 households per month participate	People in the community interested in saving on the cost of fresh produce	Monthly	Staff time
Social Justice	Food Security	DP SA	Deer Park Staff	Cash donations to the DPUC Benevolent Fund Donation boxes are available at Deer Park and at St Andrew's Centre	Donations left at St A need to be taken to DP and are used for distribution through one of the food security programs	Food Pantry	Provides an easy method for people to donate to the food security programs Particularly donations from people not necessarily going to DP	Donations are distributed through the food security programs run at DP	People in the community who may be struggling to make ends meet	Ongoing	Staff time to assist people in choosing groceries
Social Justice	Food Security	DP SA	Administered by 1 volunteer from DP SA Volunteers (4-5)	Garden plots are sold to community families SA and members purchase plots, plant, maintain, harvest and donate vegetables to Food Bank at end of the growing season	Preparation of garden in spring Provision of water source Volunteer gardeners and harvesters for the St Andrew's plots	Community Gardens	Provides a opportunity for community families to garden to feed their families Provides a space for SA volunteers to grow food to be donated to the Food Bank	Fresh garden food is available for community members and the Food Bank Kids in Action have used one plot for children to experience growing food for others	People in the community who may be struggling to make ends meet Opportunity for community families to experience growing their own food	Summer	Small cost for water and possibly provision of some tools
Social Justice	Outreach	SA	Request donations from the congregation	Volunteer (1)	Donations made at St Andrew's Donations of cold weather accessories or funds to purchase them are made by both communities	Mitten Tree	Mitten Tree was started by Sheila Swan's mother to donate mittens, toques, scarves, socks to the homeless through a variety of agencies.	Donations are distributed to families experiencing poverty	Donations in recent years have been made to Drop In Centre, Awo Taan Healing Lodge, Children's Cottage, Skipping Stones and are used in the Christmas Hampers	November to early December	None
Social Justice	Outreach	JT	Staff Volunteers	Staff organizes and meets with other congregations to arrange sharing Prepare "tickets" showing age/gender/suggestion requested	Members volunteer to purchase gifts Volunteers to wrap and group by recipient family Drivers to deliver hampers?	Christmas Hamper	Provide families experiencing poverty with just a little joy at Christmas time	Hampers are delivered to families experiencing poverty Joy and Happiness for a few more families	Individuals and/or families experiencing poverty	November to early December	None
Social Justice	Outreach	SA	Staff	Requests from social service agencies for funding in emergency situations	Allocation of funds in the annual budget Sufficient staff time to manage the program (at present on hold due to lack of staff time)	Community Ministry Fund	Provide emergency funding for families or individuals in dire need without other sources of support	Families or individuals are given time needed to seek longer term support from additional sources	Those in dire need such as eviction from their homes due to non payment of rent or services	As needed	Previous budgeted amount was approximately \$1000 per month
Social Justice	Outreach	SA	Volunteers (8-12)	Drop In Centre provides the bread Fillings are purchased by St A	Funding Volunteers Space at St Andrew's Centre	Sandwich Making	Donation of sandwiches to Drop In Centre	Provision of sandwiches for bag lunches for people on the street	People living on the street	Monthly	\$100 per month

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Social Justice	Outreach	SA DP	Volunteers (2 per wk/4-6 total) Volunteers	Disposable gloves and large plastic bags for food handling	Drivers to pick up from Cobb's and deliver to families in Kairos housing Sufficient freezer space to store bread until distributed	Cobs Bread	Assist families in need of food	More families with sufficient food to eat	Families living in low cost housing developments Families and Children in neighbourhood schools, Food Hamper recipients	Weekly	Minimal
Social Justice	Outreach	SA	Volunteers (8 +) Joined by some Deer Park members	Volunteers do their own fundraising	Volunteers walk, collect funds and funds are then forwarded to the city walk organizers	Coldest Night of the Year	Promote awareness of and fund raise for the homeless and hungry in Calgary	Fund raising for the Bankview affordable housing project and the Hungry Sunday Night dinner at St. Mary's Catholic Church (avg \$1200)	Homeless and hungry in Calgary	Annually	None
Social Justice	Outreach	SA	Volunteer	Volunteer to assist with various needs at Acadia Place	Volunteers only	Acadia Place	Assist Calgary Homeless Foundation and CUPS	Provide assistance with cleaning grounds, volunteer at events, etc	Residents of Acadia Place that is part of the 4 affordable housing building in Calgary	As needed Not as active as in previous years	None
Social Justice	Outreach	SA	Volunteers (at present on hold)	Volunteer to assist with serving dinner at Inn From The Cold	Volunteers only	Inn From the Cold	Assist with dinner for Inn from the Cold guests	Faith connections can be made with others less fortunate	Guests at the Inn From the Cold facility in downtown Calgary.	Saturday evenings weekly	None
Community	Fellowship	SA	Staff (2) Volunteers (6)	Volunteers call a list of those interested to provide a dinner count Lunch prepared by volunteer	Space at St Andrew's Centre Table/chairs set up Tables set and decorated Dishwashing/clean up Free will offering received	Connections Lunch	Fellowship with other seniors No programming - just visiting	Continues long term relationships in the Community of Faith	Primarily seniors Attendance varies from 20-45	Third Thursday of each month Sept - June	Some staff time Free will offering generally covers food costs
Community	Fellowship	DP	Volunteers		Space to meet Worship Meal Guest speakers	S.A.G.E.S	Fellowship with other seniors	Continues long term relationships in the Community of Faith	Seniors in the Community of Faith	Monthly	Minister's Time
Community	Fellowship	DP	Volunteers (5)		Space to meet	Women of Spirit	Support and friendship Time for learning on varied interests	Attendees (20-25) strengthen a connection with Deer Park United Church	Women Attendance varies from 20-25	Weekly	Minister's Time
Community	Fellowship	DP	Volunteers			Gathering of Men	Food and Fellowship	Nurturing of their connection with the faith community	Men Attendance approximately 15	Monthly	None
Community	Fellowship	DP	Volunteer (1)		Space to meet	Food for Thought	Offers support, friendship and information to individuals on healthy eating and lifestyles, often in conjunction with a book study	Provides helpful support to those in attendance Provides a connection to a Faith Community	Those interested in learning about healthy eating and lifestyles Attendees 6-8	Weekly	None

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Community	Fellowship	SA	Volunteers (2)	Arrange for space on correct day/time	Space Volunteers set up Bridge tables /chairs Kitchen set up/clean up	Duplicate Bridge Club	Bridge club has existed for years Only ongoing connection for some with this faith community	Continues long term relationships in the Community of Faith	Attendees (40) pay a small fee to attend Contribution is made to St Andrew's for the use of space	Monthly	None
Community	Learning	JT	Ministers from DP and SA	Some staff time for prep	Space at either DP or SA Accessibility to Broadview magazine	Tuesday Views	Discussion around current issues in the UC and in the world raised by articles in Broadview	Increased awareness and understanding of differing view points on global and local issues	All who participate (5-10 attendees)	Monthly	Staff Time only
Community	Fellowship	SA	Volunteers	Selection of movie Request space reservation Purchase popcorn/soft drinks	Space with movie projection capability Seating for attendees Prepare popcorn Collection towards cost of popcorn and soft drinks	Movie Night	Fellowship with attendees and discussion around the movie theme	Ongoing connection with other members and guests	Congregation members who attend and their guests	Monthly	None
Community	Fellowship	SA	Volunteers (10)	Committee meets to decide date and performer(s) Arranges purchase of liquor permit and liquor Arranges contract with performers Arrange purchase of snacks, desserts and punch, coffee,tea Tickets are sold individually or annual pass	Space reserved Tables/chairs set up by volunteers Sound system setup All food prepped and ready to serve at intermission Kitchen cleanup (pick up and wash dishes) Proper clean up of the space	Coffee House	Provide a small group setting for music enjoyment by attendees Nurture connections with others inside and outside the faith community Earn a small profit for St Andrew's	All those present feel more connected to this community of faith	All those in attendance who enjoyed an evening of great music with friends Smaller groups in the local music community has been supported. Occasionally the group may be a Christian group from outside this area.	Four times per year	Small income generated
Community	Fellowship	JT	Volunteers (10-12)	Advise Kids in Action program in advance Arrange for table setup after Kids in Action join the service	Space Table setup after Kids in Action Volunteers to put out food Volunteers for kitchen and hall cleanup	Potluck Dinners	Nurture fellowship by visiting, meeting new people, enjoying good food	All those present feel more connected to this community of faith	All who participate Attendance varies up to 100	After Sunday service at special times in the church calendar	None
Community	Fellowship Fundraising	DP	Deer Park Volunteers (some assistance from St Andrew's members)	Publicity of the event and ticket sales Solicit donations for the auction Purchase of turkeys and food Arrange rental of dish Volunteers to prep food Volunteers to set up	Space Volunteers for kitchen Volunteers for greeters, servers,etc Volunteers for clean up Volunteers for auction portion	Turkey Supper and Silent Auction	Fundraising	Provides additional funding to enable various ministries to continue to serve the community and fosters fellowship between members	All who participate and members of the community served by the congregation	Each fall	Some staff time Some food costs

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Community	Fellowship Fundraising	DP SA JT	Staff Volunteers	Each of these events has specific needs that must be done to prepare for the event		Benevolent Fund COOP gift cards Solar Panel Hee Bee Gee Bees Other Fundraising Big Picture	Fundraising	Provides additional funding to enable various ministries to continue to serve the community and fosters fellowship between members	All who participate and members of the community served by the congregation	Ongoing and Ad Hoc	